



Personal Information Protection Policy Plain Language Version

CLFFD support workers cannot tell others about your very personal information without getting your permission first. Information is personal when you don't want others to know about it. The only people they can share your information with are other CLFFD staff who provide you with services and only if it is necessary for them to know. Support workers should ask what information you do or do not want others to know. And you can always tell your workers if you don't want someone to know something. Sometimes your support worker will ask your permission to share personal information and will tell you the reasons why. Like maybe they will help explain to a doctor what is happening with your health or medications. Or maybe they will want to talk to someone in your family if they think your health or safety is at risk. If you give them permission, they might ask you to sign a form about what is ok to tell someone.

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